

To,

The Coordinator,

Dear Sir / Madam,

Sub: Annual Health Checkup for the employees of Bank of Baroda

This is to inform you that the following spouse of our employee wishes to avail the facility of Cashless Annual Health Checkup provided by you in terms of our agreement.

PARTICULARS OF HEALTH CHECK UP BENEFICIARY	
NAME	VIVEKANAND SAINI
DATE OF BIRTH	14-05-1993
PROPOSED DATE OF HEALTH CHECKUP FOR EMPLOYEE SPOUSE	14-09-2024
BOOKING REFERENCE NO.	24S10208210011978S
SPOUSE DETAILS	
EMPLOYEE NAME	SAINI JYOTI NEMICHAND
EMPLOYEE EC NO.	102082
EMPLOYEE DESIGNATION	SPECIAL CUSTOMER SERVICE ASSOCIATE
EMPLOYEE PLACE OF WORK	SURAT, SUFIBAU
EMPLOYEE BIRTHDATE	17-02-1993

This letter of approval / recommendation is valid if submitted along with copy of the Bank of Baroda employee id card. This approval is valid from till **31-03**. The list of medical tests to be conducted is provided in the annexure to this letter. Please note that the said health checkup is a **cashless facility** as per our tie up arrangement. We request you to attend to the health checkup requirement of our employee's spouse and accord your top priority and best resources in this regard. The EC Number and the booking reference number as given in the above table shall be mentioned in the invoice, invariably.

We solicit your co-operation in this regard.

Yours faithfully,

Sd/-

**Chief General Manager
HRM & Marketing Department
Bank of Baroda**

(Note: This is a computer generated letter. No Signature required. For any clarification, please contact)