

BOB employees Signup and book the health checkup on Mediwheel.

1. Bob employees Signup on Mediwheel process

- A. Mediwheel Link: <u>https://mediwheel.in/bob/bobsignup</u> open the Brower.
- B. Fill the employee details
 - a. Select the user type
 - b. Employee code
 - c. Name
 - d. Mobile Number Available (Employee Not register) or Not Available (Employee Register)
 - e. Email Id- Available (Employee Not register) or Not Available (Employee Register)
- C. Click Signup
- D. Open second page fill the OTP (Employee will received in mobile)
- E. Employee will received Password in mobile
- F. Employee will registered in Mediwheel.

2. Book the Annual Health checkup BOB Employee

- A. Mediwheel Link: <u>https://mediwheel.in/bob/login</u> Open the Brower.
- B. Enter the mobile and password (password received Employee)
- C. Open the employee dash board
- D. Click the health checkup
- E. Employee is married-click add spouse
 - a. Enter spouse Name
 - b. Date of Birth
 - c. Age
 - d. Save one time wait 5 to 10 Second (spouse will Add)
- G. Select city for Centre
- H. Select Package (Check location and Package)
- I. Select the date, Time and Select Member

3. Booking Done

A. Please upload your HRM Letter (Permission letter of health checkup)